



## **TCA Committee Job Description**

### **Role Title: Junior Representative**

#### **Role Description:**

To act on behalf of the junior members of the club, the Junior Representative should be pro-active in promoting activities for junior members to enjoy, engaging them and encouraging active participation with equal opportunity. The post holder needs to have a degree of tact, be able to listen, present a good role model for others to follow and be well informed about the club's activities.

**Responsible to:** Club Committee

#### **Key Tasks:**

To raise any issues on behalf of the junior members and be their voice  
To pass on any necessary information to junior members  
Promote good sportsmanship and good citizenship  
Encourage young members to progress and improve their skills  
Identify ways to improve things for junior members  
Raise any concerns about individuals with the Child Protection Officer  
Attend committee meetings and report as necessary

#### **Liaison:**

With junior members  
With committee members

#### **Time Commitment:**

Club nights during season and committee meetings (held 3 monthly).

#### **Allowable Expenses:**

Any sensible outgoing will be considered, check with the committee before spending club money. Money to be claimed back must be supported by documentation ie receipt or invoice and presented to the Treasurer.

#### **Time Period of Post:**

One Year – from AGM to AGM